

## Alliance Sorbonne University Biofoudry

Established in 2024 under the joint supervision of Sorbonne University, CNRS and the University of Technology of Compiègne, the Biofoudry of the Sorbonne University Alliance (BFASU) is the first academic biofoudry in France, serving as a robotic platform for synthetic biology. Its mission is to provide a range of technological services, partnerships, and high-level training in bioengineering aimed at university programs, academic laboratories, and industry stakeholders. The BFASU is committed to structuring the field of living engineering from fundamental research to technological applications. (For more information, please visit: <http://www.parisbiofoudry.org>).

**Fixed-term contract (1 year, renewable)**

**Education:** Master's degree (Bac+5)  
In communication / Biotechnologies

**Desired Experience:** 1 to 4 years

**Salary:** According to experience

**Start Date:** March/April 2025 (negotiable)

**The ASU Biofoudry is seeking a Communication Manager to promote its activities to key players in the bioengineering sector and to manage the execution and follow-up of projects aimed at fostering engagement and innovation within the field.**

## Missions

- Contribute to the development and implementation of the communication strategy.
- Develop and implement the organization's editorial policy.
- Enhance both internal and external communications for the ASU Biofoudry and the Paris Biofoudry.
- Create content for the website (via WordPress) and social media (LinkedIn, X, Bluesky).
- Organize and participate in scientific and institutional events.
- Produce communication materials (posters, brochures, promotional items, etc.).
- Manage budgets, administrative coordination, and financial tracking (using SIFAC), organize meetings, and oversee the execution schedule.
- Contribute to the preparation of studies, reports, and surveys.
- Prepare contracts and agreements and contribute to partnership development.

## Job requirements

- Knowledge in communication sciences and digital media.
- In-depth knowledge of social media platforms (LinkedIn, X, Bluesky).
- Knowledge of website management (WordPress).
- Proficiency in office software (Word, PPT, Excel) and desktop publishing tools (Photoshop, Illustrator).
- Event planning skills.
- Languages: Fluent in French and English.
- An interest in biology and scientific innovation would be a significant asset for this position.
- Previous experience in a research laboratory or university administration would be an advantage.

## Contact

Please send your application (CV + cover letter + references) to:

[stephane.lemaire@sorbonne-universite.fr](mailto:stephane.lemaire@sorbonne-universite.fr) and [isabelle.krempholtz@sorbonne-universite.fr](mailto:isabelle.krempholtz@sorbonne-universite.fr)

**Location :** Campus Pierre et Marie Curie, Building B – 2nd floor, 4 place Jussieu, 75005 Paris